



## SHABBINGTON PARISH COUNCIL

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### Minutes of Shabbington Parish Council meeting held on Monday 11th March 2024

#### Attendees

Cllrs Alan Powell (Vice Chairman), Miriam Boswell, John Coates, Maria Millan.  
Helen Spurgeon (Parish Clerk).

#### 1. Apologies for absence

Cllr Richard Smith (Chairman).

#### 2. Declarations of interest in items on the agenda.

None.

#### 3. To approve the Minutes of the Parish Council meeting held on 8<sup>th</sup> January 2024.

The minutes were approved and agreed as a true record.

#### 4. Public participation

None.

#### 5. Matters arising from previous Minutes

- **Wooden kissing gate to Millennium Field. Action:** Chairman to organise repair.
- **Painting of container on Millennium Field.** A working party needs to be organised to prepare and paint the container. Boards could then be added to display village artwork. A competition for the village can then be advertised.
- **Leaning tree by Limes Way.** The tree has been removed. It was suggested that a tree be planted to replace the leaning tree, perhaps a lime tree. **Action:** Cllr Coates to look into the cost of a replacement tree.
- **Land by defibrillator at Pond Garden.** A resident has moved their fence to claim land that is owned by the PC in this location. Colin Woolford is due to make a site visit.
- **Duck walk past the second bridge in Oxfordshire.** There is a broken plank which needs replacing and there is some fly tipping on the opposite side of the road. **Action:** Clerk to report to Great Haseley PC.
- **Flooding.** Greene King have been in touch with Bucks Council about the flooding by The Old Fisherman as it is affecting trade. Flood awareness signs and height monitoring equipment need to be looked into.
- **Play equipment at the Millennium Field. Action:** Chairman to source missing caps.
- **Hedge on Mill Road.** This has been cut back.
- **Village map for Neighbourhood Plan boundary. Action:** Chairman to print off and bring to next meeting.
- **Barrier along river on Mill Road. Action:** Chairman to discuss with Colin Woolford.
- **Repairs.** The streetlight opposite Limes Way has been fixed. The roadside AED sign has been replaced. With thanks to Sue Maddex the light in the AED secure box is now working.
- **Footpath No.7. Action:** Cllr Boswell to confirm whether wood chip has been put down.

#### 6. Shabbington Nature Network Update



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The talk at the pub was a success. The meeting with the River Thames Conservation Trust has been postponed. SNN are looking out for and removing Himalayan balsam. There was a good turn out for the litter pick.

### 7. Update on Crendon Road SID

The Crendon Road SID will remain in situ. The manufacturer does not recommend any modifications to the unit.

### 8. Gov.uk email addresses for councillors.

Gov.uk email addresses are difficult to get hold of. **Action:** Clerk to look into shabbingtonpc.co.uk email addresses for councillors.

### 9. Inclusion of Biodiversity Action Plan in Village Plan and planning applications

Carry forward to next meeting.

### 10. Neighbourhood Policing report

No report.

There was a burglary in the village in January. Posters and leaflets have been provided by the police.

### 11. Finance

- The payment runs for February and March were approved as circulated.

SHABBINGTON PARISH COUNCIL - PAYMENT RUN 12th February 2024			
Payee	Chq. No/BACS	Detail	
Mrs H Spurgeon	BACS	Net salary Parish Clerk 24 hours £373, office £50, phone wifi software £20	£ 443.00
BORG	BACS	Owl box - SNN	£ 75.00
Oxford Oak Tree Surgery	BACS	Removal of leaning pine tree Limes Way	£ 1,296.00
Sue Maddex	BACS	AED sign	£ 12.48
<b>DD payments</b>			
Sage	DD	Payroll software	£ 9.60
		<b>Total payments</b>	<b>£ 1,836.08</b>
<b>Receipts</b>			
SNN	BACS	Wildlife calendars	-£ 539.39

SHABBINGTON PARISH COUNCIL - PAYMENT RUN 11th March 2024			
Payee	Chq. No/BACS	Detail	
Mrs H Spurgeon	BACS	Net salary Parish Clerk 24 hours £373, office £50, phone wifi software £20	£ 443.00
Carolyn Willis	BACS	Shabbington Nature Network - Digital projector & cables	£ 316.98
Bucks Council	BACS	Dog waste service 2023/24	£ 201.77
<b>DD payments</b>			
ICO	DD	Data protection fee	£ 35.00
Sage	DD	Payroll software	£ 9.60
		<b>Total payments</b>	<b>£ 1,006.35</b>
<b>Receipts</b>			
HMRC	BACS	VAT refund	-£ 3,596.25

- Accounts to end February 2024, as circulated, were agreed. The bank balance stands at £11,637, of which £1604 is SNN funds.
- A donation of £100 to Mary's lunch was agreed.



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### 12. Planning

**24/00528/ALB The School House, Crendon Road, Shabbington HP18 9HE**

Councillors agreed to submit NO OBJECTIONS to Bucks Council.

**24/00669/AGN Land At Grass Farm, Ickford Road, Shabbington**

Councillors agreed to submit NO OBJECTIONS to Bucks Council.

**24/00683/ALB The School House, Crendon Road, Shabbington HP18 9HE**

Councillors agreed to submit NO OBJECTIONS to Bucks Council.

**24/00696/APP Sycamore Barn, Marsh Road, Shabbington HP18 9HF**

Councillors agreed to submit NO OBJECTIONS to Bucks Council.

### 13. Street lighting & street repairs

The fallen tree opposite the church has been reported on Fix My Street.

A number of potholes have been marked up for repair.

The Crendon road is in a bad state with many potholes and is in need of resurfacing.

### 14. Millennium Field & Pond Garden

Dog fouling on the Millennium Field is becoming a problem. Please can we ask that owners clear up after their dogs.

Millennium Field grass cutting regime, marking out of football pitches and website. General public usage – all to be discussed at next meeting.

### 15. Meetings

No meetings attended. Next SNN meeting is on 25<sup>th</sup> March.

### 16. Items for information

- Cllr Powell will be resigning from the Parish Council at the end of April 2024. The PC would like to thank him for all his valuable work over the years. **Action:** Clerk to start the recruitment process.
- Noticeboard advertising – as confirmed at the October meeting: businesses advertising on the noticeboard at the Millennium Field is £15 for an A5 poster for 3 months. Funds go towards the upkeep of the Millennium Field. The date of expiry of the advert is to be written on the back.

### 17. Date of next meeting

Monday 8<sup>th</sup> April 2024 at 7.30pm in the Village Hut.

**There being no further business the Vice Chairman closed the meeting at 8.30pm.**